

Agenda



Rural Capital of Food

Meeting name	Meeting of the Full Council
Date	Wednesday, 18 July 2018
Start time	6.30 pm
Venue	Parkside, Station Approach, Burton Street, Melton Mowbray LE13 1GH
Other information	This meeting is open to the public

Members of the Full Council are summoned to the above meeting to consider the following items of business.

Edd de Coverly
Chief Executive

Membership

Councillors	P. Baguley	T. Bains
	P. Chandler (Chair)	T. Beaken
	M. Blase	G. Botterill
	R. de Burle	P. Cumbers
	J. Douglas	P. Faulkner
	A. Freer-Jones	M. Glancy
	M. Graham	T. Greenow (Vice-Chair)
	L. Higgins	E. Holmes
	J. Hurrell	E. Hutchison
	J. Illingworth	S. Lumley
	J. Orson	A. Pearson
	P. Posnett	B. Rhodes
	M. Sheldon	J. Simpson
	D. Wright	J. Wyatt

Quorum: 14 Councillors

Meeting enquiries	Lena Shuttlewood
Email	lshuttlewood@melton.gov.uk
Agenda despatched	Tuesday, 10 July 2018

No.	Item	Page No.
1.	APOLOGIES FOR ABSENCE	
2.	MINUTES (a) To confirm the minutes of the ordinary meeting held on 26 April 2018; (b) To confirm the minutes of the extraordinary meeting held on 8 May 2018; and (c) To confirm the minutes of the Annual Meeting held on 15 May 2018.	1 - 40
3.	DECLARATIONS OF INTEREST Members to declare any interest as appropriate in respect of items to be considered at this meeting.	41 - 42
4.	MAYOR'S ANNOUNCEMENTS	
5.	LEADER'S ANNOUNCEMENTS	
6.	PUBLIC QUESTION TIME <i>The Leader and Chairs of Policy Committees to answer any questions from the public of which notice has been given in accordance with Council Procedure Rule 9 of the Constitution.</i> <i>No questions were received by the deadline.</i>	
7.	PETITIONS <i>In accordance with Procedure Rule 24.1, the Chief Executive shall report the receipt of a petition to the next meeting of the Council where there shall be no debate or comment thereon.</i> <i>No petitions were received.</i>	
8.	RECOMMENDATIONS AND REPORTS FROM COMMITTEES The Council to consider the following recommendations for approval: <u>Governance Committee: 12 June 2018 – Minute G81: Constitution Update 2018/19</u> RECOMMENDED: To approve the following for incorporation into the Council's Constitution: (a) Director for Legal and Democratic Services To note that following approval of the Senior Management Structure at Full Council on 12 December 2017 which included	

that a Director for Legal and Democratic Services be appointed, the Monitoring Officer has exercised his delegation to update all delegations and references in all relevant parts of the Constitution to reflect that this appointment replaces the Solicitor to the Council with effect from 11 June 2018.

(b) Appointment of Monitoring Officer

To note that following approval of the appointment of the Monitoring Officer to Adele Wylie by the Full Council on 25 April 2018, the Monitoring Officer has exercised his delegation to transfer all delegations and references in all relevant parts of the Constitution to Adele Wylie, the Director for Legal and Democratic Services with effect from 25 June 2018.

(c) Part 6 – Member Allowances Scheme

To note that the Members' Allowances Scheme for 2018/19 that was approved at Full Council on 7 February 2018 is now in place and following the recent NJC Pay Award of 2.0% the Monitoring Officer has exercised his delegated authority to update all allowances accordingly with effect from 1 April 2018 as set out at Appendix A. The scheme has also been updated to take account of the changes to the Council's Committee Structure approved at the Extraordinary Meeting of the Council held on 8 May 2018.

(d) Counter Fraud and Ethical Governance Arrangements – Internal Audit Report

To note that the Monitoring Officer had exercised his delegation to include the following two references in the Whistleblowing Policy at Part 10 and the Officers' Code of Conduct at Part 5 respectively of the Constitution :-

(i) The Whistleblowing Policy should refer to the Employee Assistance service which would be available to support whistleblowers and advise that ongoing confidential support from the Monitoring Officer/Head of Internal Audit would be available throughout what could be a stressful time.

and

(ii) To review the Officer Code of Conduct and include reference to compliance with:

- Financial Procedure Rules
- Contract Procedure Rules
- Counter Fraud and Anti-Bribery policies

Also, to include a requirement to notify the Council of criminal convictions or charges received.

The report to the Governance Committee on 12 June 2018 can be found at this link: [Constitution Update 2018/19](#)

9.	<p>QUESTIONS FROM MEMBERS</p> <p>In accordance with Procedure Rules 10.3 and 10.5, a Member may ask the Mayor, Leader or the Chairman of any committee or sub-committee, a question on any matter in relation to which the Council has powers or duties or which affects the Melton Borough.</p> <p>No questions were received by the deadline.</p>	
10.	<p>MOTIONS ON NOTICE</p> <p><i>There were no Motions received in accordance with Procedure Rule 11.1</i></p>	
11.	<p>ANNUAL REPORT ON THE TREASURY MANAGEMENT ACTIVITIES AND ACTUAL PRUDENTIAL INDICATORS 2017-18</p> <p>The Director for Corporate Services to submit a report which provides a summary of the Treasury activities in 2017-18 and covers the actual position on the Prudential Indicators in accordance with the Prudential Code.</p>	